

Grade 12 Checklist

September/Early October:

- Met with Ms. Lapierre about credits & graduation status
- Set up Mypass (can see diploma scores, print off detailed academic report etc for transcripts)
- Set up Apply Alberta account (this includes entering all marks for 20 & 30 level)
- Met with Ms. Lapierre about career plans after high school
 - This may mean discussing possible programs you are interested in.
 - Determining when you can apply & determining admission requirements
 - Coming up with a back up plan
 - Finding out about open houses at institutions you are interested in.
- Do you have a back up plan? This may include applying to a different program, it may include applying to a different school.

October - November:

- Have you applied to your post-secondary institution. When you apply, make sure to use your own email and not your CESD email.
 - Are you taking a GAP year (do you still have the information you need to be able to apply to an institution next year)
 - If you haven't, have you met with Ms. Lapierre for help with determining a program or to help you with the application process
- Have you checked your email (including your SPAM folder) approximately 2- 4 weeks after your application for an email or your student number from that institution?
 - If you receive a student number you often have to create an ID or activate it so that you can access your application portal through the institution.

What to do after you are/are not accepted:

- Continue to check your portal/student ID every 2-3 weeks to see if there are any tasks you must complete to secure enrollment. If you need help with this, see Ms. Lapierre
- Decide if you are going to accept the offer of enrollment (make sure you know the deadline). If you need help with this, see Ms. Lapierre
- If you are not accepted, chat with your parents/Ms. Lapierre about an option for upgrading.